



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
REGION 4  
ATLANTA FEDERAL CENTER  
61 FORSYTH STREET  
ATLANTA, GEORGIA 30303-8960

September 30, 2019

Carol Wilson  
Cleveland County Memorial Library  
104 Howie Drive  
Shelby, North Carolina 28150

SUBJECT: CD-ROM of the Removal Administrative Record for the L & R Oil Recovery Site, Shelby, Cleveland County, North Carolina

Dear Ms. Wilson:

The U.S. Environmental Protection Agency is required by law to establish Administrative Records at or near a facility at issue. This Administrative Record consists of information upon which the Agency bases its selection of a response action for a particular site.

The U.S. Environmental Protection Agency, Region 4, is currently imaging Superfund Administrative Records (ARs) to ensure the integrity of the contents of the Record and as a means of saving space. We are sending you a CD-ROM copy of the Removal Administrative Record for the L & R Oil Recovery Site, Shelby, Cleveland County, North Carolina. The images on the CD-ROM are in PDF format. Simply insert the CD into a computer and Adobe Reader will automatically start.

We appreciate having the Cleveland County Memorial Library as the designated Administrative Record Facility for the L & R Oil Recovery Site. The enclosed record is available for public review. We recommend that it be treated as non-circulating reference material - it should not be removed from your facility. This will protect the documents and permit all interested parties easy access.

To ensure receipt of the CD-ROM, I would appreciate your completion of the attached Document Transmittal Acknowledgement form. Please return this form in the enclosed self-addressed envelope.

We appreciate your cooperation with the EPA Region IV in serving as a Field Repository. If you have any questions or comments, please contact me at (404)562-8835.

Sincerely,

A handwritten signature in black ink, appearing to read "Tina Terrell".

Tina Terrell  
Administrative Record Coordinator

Enclosures

